

ALWOODLEY PARISH COUNCIL
Minutes of the Parish Council
Meeting held on
Monday 11th January 2016
at Alwoodley Community Hall



Commenced: 7.30 pm
Concluded: 8.50 pm

Present: Cllr Lyn Buckley (Chairman)
Cllr. Carol Allen
Cllr. Neil Buckley
Cllr. Ian Greenberg
Cllr. Richard Hainsworth
Cllr. Ramesh Khetani
Cllr. Sue Smith
Cllr. Judith Williams

Clerk: Catriona Hanson

2016/001 Introduction

Cllr Lyn Buckley wished everyone a good new year and welcomed Cllr Khetani to his first Parish Council meeting.

2016/002 Public participation

Cllr Lyn Buckley welcomed Mr Roderick Parker to the meeting. It was agreed to contact Mrs Sue Gaunt to ask if she would like to forward an update about the football teams and their progress and apologies were accepted from Mr David Gluck who is unable to attend the January or February meetings.

2016/003 To receive any apologies for absence

Apologies for absence were received and accepted from Cllr Pearlman.

2016/004 To receive any declarations of disclosable pecuniary and other interests.

None

2016/005 To grant any requests for dispensation as appropriate

None

2016/006 Minutes of previous meetings

RESOLVED: To approve the minutes of the meeting held on 2nd November 2015.

Proposed: Cllr Allen

Seconded: Cllr Williams

RESOLVED: To approve the minutes of the Extraordinary meeting held on 3rd November 2015.

Proposed: Cllr Allen

Seconded: Cllr Williams

2016/007 Matters arising from the minutes of the last meeting that are not already on the agenda and updating the Decision List

- **2015/195 – One way system at the shops** should read February 2016
- **2015/215 – Verge on The Avenue** – the Clerk had contacted Steve Parry from Highways who had suggested contacting Bob Bradley. A response has yet to be received from Mr Bradley and the Clerk agreed to get in touch again.
- **2015/218 – Replacement boundary stone on Eccup Lane** – the Clerk agreed to contact Kenny Harkis again to ask about progress.
- **2015/219 – Car parking** – Cllr Neil Buckley reported that there have not been any reported problems with visitor parking to the Moortown Rugby Club recently. He still feels that it would be worthwhile writing to the Club's owners to remind them that they had suggested advising visitors to use the Park and Ride car park on King Lane.
- **2015/224 – Lego crest event** – Cllr Williams reported that she had contacted the Lord Mayor's Office for more information about this event and it is now apparent that the installation is too large to be displayed in any local venue and also needs a number of volunteers.
- **2015/225 – Dangerous dogs** – the Clerk reported that she had written to Old Leos about the reported dangerous dogs, but had not yet received a response. Cllr Allen suggested writing to ask whether there are any plans to hold any similar events later this year.

2016/008 To receive the minutes from the Planning Committee and to receive an update about the most recent meeting

The minutes from the Planning Committee meetings held on 2nd November and 7th December 2015 were received.

Cllr Lyn Buckley gave a summary of the discussions which took place at the earlier Planning Committee meeting. The meeting had discussed four planning applications, none of which was of particular concern. The Parish Council has also received a grant towards the Neighbourhood Development Plan.

2016/009 To receive verbal updates (if any) from the Parish Council's Working Parties:

- **Allotments** – Cllr Hainsworth reported that the leases are not yet ready for signing. Matthew Walsh, the Parish Council's solicitor, is reading the documents and getting them ready. Cllr Hainsworth has requested that the leases are ready for signature at the February meeting.
- **Mini flowerbeds** – Cllr Smith reported that the Lengthsman has been busy and planted winter pansies and spring bulbs in the mini flowerbeds.
- **Flowerbeds** – Cllr Allen reported that she had received an email from Liz Amirahmadi which explained that the Jubilee flowerbed needs new bark and some replacement plants. It was agreed to ask Mrs Amirahmadi to check whether the WW1

flowerbed needs any additional bark or plants.

2016/010 To receive an update from the Ward member

Cllr Neil Buckley explained that there is no news to report back

2016/011 To receive an update about co-option

A discussion was held about the recent co-option procedure. Mr Parker expressed an interest in being co-opted to the Parish Council and it was agreed to forward the necessary pro-forma to him and to arrange an extraordinary Parish Council meeting.

2016/012 Schedule of Payments

RESOLVED: To agree the Schedule of Payments

Proposed: Cllr Allen

Seconded: Cllr Williams

2016/013 To agree a grant for Alwoodley in Bloom

RESOLVED: To agree a grant of £500 for Alwoodley in Bloom

Proposed: Cllr Allen

Seconded: Cllr Smith

2016/014 To agree to look into the possibility of commissioning a flower bed to celebrate the Queen's 90th birthday

Cllr Allen agreed to investigate suitable garden designers and obtain quotes. Cllrs Lyn Buckley and Williams agreed to join Cllr Allen on the working party.

2016/015 To receive a verbal update about the Parish Council website

The Clerk gave an update and it was agreed that the working party should visit PS website developers.

2016/016 To receive an update about organising a band concert for the Queen's 90th birthday celebrations

It was agreed to find out what arrangements need to be in place in the event of rain and whether the Lengthsman would be willing to transport the chairs. It was also agreed to add this item to the February agenda.

2016/017 Fitness equipment – annual maintenance inspection

It was agreed to contact the Streetscape and place the order for the annual maintenance inspection at a cost of £220 plus VAT.

Proposed: Cllr Smith

Seconded: Cllr Williams

It was also reported that some of the equipment in the Children's playground is looking very rusty and it was agreed to report this to Leeds City Council.

2016/018 Metal plaques and sticky labels

It was agreed that Cllr Smith should look into the costs for metal plaques and waterproof sticky labels with the Parish Council logo.

Proposed: Cllr Smith

Seconded: Cllr Lyn Buckley

2016/019 Proposed speed display signs for King Lane above The Avenue

It was agreed that Cllr Smith should look into the costs for speed display signs

Proposed: Cllr Smith

Seconded: Cllr Lyn Buckley

2016/020 Annual Meeting of the Parish 2016

The Annual Meeting of the Parish will take place on 18th April at 7.30pm. It was agreed to invite David Burgess to talk about the Neighbourhood Plan, Roger Gilbert to talk about the Friends of Adel Woods and Brian Wilkinson to talk about the ACA. The Clerk was asked to write to Mr Gilbert and Mr Wilkinson.

2016/021 Items of correspondence

An invitation has been received from Leeds City Council to attend the Town and Parish Council Forum at the end of February. It was agreed to add this to the February agenda.

2016/022 Agenda items for the next Parish Council meeting

- Town and Parish Council forum
- Festive lights – to seek approval for another tree
- One way system at the shops
- Green space allocation

2016/023 Date of the next Parish Council meeting

It was agreed that the date of the next meeting will be Monday 1st February 2016 at 7.30pm at the ACA.