

ALWOODLEY PARISH COUNCIL
Minutes of the Parish Council
Meeting held on
Monday 7th March 2016
at Alwoodley Community Hall



Commenced: 7.30 pm

Concluded: 8.40 pm

Present: Cllr Lyn Buckley (Chairman)
Cllr. Carol Allen
Cllr. Neil Buckley
Cllr. Ian Greenberg
Cllr. Richard Hainsworth
Cllr. Roderic Parker
Cllr. Jerry Pearlman
Cllr. Sue Smith
Cllr. Judith Williams

Clerk: Catriona Hanson

2016/053 Introduction

Cllr Lyn Buckley welcomed Cllr Parker and other members of the Parish Council to the meeting.

2016/054 Public participation

Four members of the public were present

2016/055 Variation to the agenda

RESOLVED: To invite David Gluck to make his presentation about the Neighbourhood Development Plan

Proposed: Cllr Lyn Buckley

Seconded: Cllr Allen

2016/056 To receive an update from David Gluck about the Neighbourhood Plan

David Gluck gave a presentation about the progress and future requirements of the Parish Council's Neighbourhood Plan.

Cllr Pearlman thanked David Gluck for attending the meeting and making the presentation. He also thanked David Burgess, Sallie Davies, David Hirst and the other members of the Neighbourhood Planning Group for the excellent work which they have carried out and their commitment to the parish.

2016/057 To receive any apologies for absence

Apologies for absence were received and accepted from Cllr Khetani and from Cllr Neil Buckley who was attending a prior meeting and arrived late.

2016/058 To receive any declarations of disclosable pecuniary and other interests.

None

2016/059 To grant any requests for dispensation as appropriate

None

2016/060 Minutes of previous meetings

RESOLVED: To approve the minutes of the meeting held on 1st February 2016 with the following amendment: Minute 2016/032 the words “despite budget cuts to the police service” were deleted.

Proposed: Cllr Allen

Seconded: Cllr Smith

RESOLVED: To approve the minutes of the Extraordinary Parish Council meeting held on 2nd February 2016.

Proposed: Cllr Allen

Seconded: Cllr Williams

2016/061 Matters arising from the minutes of the last meeting that are not already on the agenda and updating the Decision List

- **2015/161 King Lane footway** Cllr Pearlman had contacted Dr Houghton Moss to suggest a meeting, but Dr Houghton Moss had declined to attend. Cllr Pearlman reported that he has not received a response from Cllr Cohen about the King Lane footway and asked Cllr Neil Buckley to liaise with him.
- **2016/007 Boundary Stone** Cllr Hainsworth reported that Leeds City Council’s Highways Department had refused permission to re-site the stone on Eccup Lane due to health and safety issues. It was agreed that the Parish Council would not take this matter any further.
- **2016/020 Annual Meeting of the Parish** Brian Wilkinson from the ACA and David Burgess from the Neighbourhood Planning Group have agreed to speak at the meeting. Roger Gilbert from the Friends of Adel Woods has not responded.
- **2016/037 Festive Lights** Cllrs Allen and Smith had met two representatives from the Leeds Lighting Team to discuss the possibility of installing festive tree lights in a significant tree on King Lane near the junction with Nursery Lane. The Lighting Team recommended that the Forestry Team should trim the tree branches and once this work has been carried out that a quote for the lights would be provided.

2016/062 To receive the minutes from the Planning Committee and to receive an update about the most recent meeting

The minutes from the Planning Committee meeting held on 1st February 2016 were received.

Cllr Pearlman gave a summary of the discussions which took place at the earlier Planning Committee meeting. The meeting had discussed eleven planning applications, nine of these were not of particular concern. The Planning Committee had discussed an interesting application for an extension in the modern style at 19A The Valley and by a majority vote had resolved to raise an objection. The Planning Committee also objected to the repetition of plans for 87 Birkdale Drive and has recommended that this application is referred to the Plans Panel. The Planning Committee had also resolved to support a petition forwarded by the YLCA which would give local councils the right to appeal planning decisions. Cllr Pearlman invited the remaining members of the Parish Council to support the petition.

2016/063 To receive verbal updates (if any) from the Parish Council's Working Parties:

- **Allotments** – Cllr Hainsworth had heard from the Parish Council's solicitor, Matthew Walsh, that the allotment leases should be ready to sign shortly.
- **Parish Council newsletter** – Cllr Smith advised the meeting that the newsletter had been printed and that copies are now available. Cllr Lyn Buckley thanked Cllrs Smith and Williams for the hard work and time they had spent on the preparation of the newsletter and liaison with the printers.
- **Miniflowerbeds** – Cllrs Allen and Smith reported that the bulbs in the mini flowerbeds are looking very good.
- **Bulbs on Harrogate Road** – Cllr Lyn Buckley had met with Craig Norford from Leeds City Council. Although the bulbs planted recently on Harrogate Road are looking quite sparse at the moment they should improve in time. It was agreed to inspect the bulbs again next year and consider whether to add any more bulbs.
- **Outer North East Area Crime Panel** – Cllr Lyn Buckley is a member of the Crime Panel and she suggested to Cllr Parker that he might like to consider joining the Panel. She agreed to forward some information about the Panel.

2016/064 To receive an update from the Ward member

Cllr Neil Buckley gave an update about the recent robbery at the Old Leo's Rugby Club.

Cllr Neil Buckley agreed to speak to Leeds City Council about the possibility of using some signs asking people not to park on grass verges. He is now awaiting a response.

2016/065 Schedule of Payments

RESOLVED: To agree the Schedule of Payments

Proposed: Cllr Allen

Seconded: Cllr Smith

2016/066 Local Audit and Accountability Act 2014

RESOLVED: Not to opt out of the appointing body's arrangements

Proposed: Cllr Lyn Buckley

Seconded: Cllr Allen

2016/067 To note the Parish Council's risk assessment document

It was agreed to note the Parish Council's risk assessment document with the addition of the Adult Fitness equipment.

2016/068 Internal audit

RESOLVED: To agree to re-appoint Voluntary Action Leeds to carry out the Parish Council's internal audit at a cost of £75

Proposed: Cllr Allen

Seconded: Cllr Smith

2016/069 To consider a grant application from Old Leos Rugby Club for £500

It was agreed to table the grant application at the April meeting and to invite a representative from Old Leos to attend and speak to the Parish Council about the grant application.

2016/070 To receive an update about the recent Leeds branch meeting of the YLCA

Cllr Greenberg had attended and represented the Parish Council. He gave an update about the matters discussed at the meeting and agreed to circulate a report about the future of the airport.

2016/071 To approve the funding of a flowerbed to celebrate the Queen's 90th birthday up to a cost of £2,000

RESOLVED: to accept the proposal drawn up by Amira Gardens

Proposed: Cllr Allen

Seconded: Cllr Williams

2016/072 To receive an update about the band concert

The seats have been ordered from Event Hire and will be delivered to the ACA on Friday 17th June. Mike has agreed to set up the chairs and take them down again afterwards. It was agreed to add this item to the April agenda with a proposal to organise some flyers.

2016/073 Annual Meeting of the Parish

The following people have agreed to speak at the Annual Meeting of the Parish:

- David Burgess
- Sue Gaunt or Brian Wilkinson from the ACA
- Dean Butcher from the Leeds Directory

Cllr Lyn Buckley asked members of the Parish Council to be prepared to talk about a project with which they have been involved and to bring these suggestions to the April meeting.

2016/074 Meeting dates 2017

The proposed meeting dates for 2017 were agreed.

2016/075 Items of correspondence and other business

Cllr Lyn Buckley advised the meeting that the newsletter should be delivered during the first week in April. Each member of the Parish Council will be asked to deliver about 400 copies.

2016/076 Agenda items for the next Parish Council meeting

- Band concert flyers
- Annual Meeting of the Parish – project ideas for speakers
- Old Leo's grant application

2016/077 Date of the next Parish Council meetings

It was agreed that the date of the next Parish Council meeting will be Monday 4th April 2016 at 7.30pm at the ACA.