

ALWOODLEY PARISH COUNCIL
Minutes of the Parish Council Meeting
held on
Monday 9th January 2017
at Alwoodley Community Hall



Commenced: 7.30 pm

Concluded: 9.00 pm

Present: Cllr Lyn Buckley (Chairman)
Cllr Trupti Acharya
Cllr Carol Allen
Cllr Neil Buckley
Cllr Ian Greenberg
Cllr Richard Hainsworth
Cllr Roderic Parker
Cllr Jerry Pearlman
Cllr Sue Smith
Cllr Judith Williams

Clerk: Catriona Hanson

2017/001 Introduction

Cllr Lyn Buckley welcomed everyone to the Parish Council meeting.

2017/002 To receive any apologies for absence

Apologies were received and accepted from Cllr Ramesh Khetani

2017/003 To receive any declarations of disclosable pecuniary and other interests.

None.

2017/004 To grant any requests for dispensation as appropriate

None

2017/005 Minutes of previous meetings

RESOLVED: To approve the minutes of the meeting held on 7th November 2016

Proposed: Cllr Smith

Seconded: Cllr Allen

2017/006 Matters arising from the minutes of the last meeting that are not already on the agenda and updating the Decision List

- **2016/006 Buckstone Grove** – Cllr Neil Buckley explained that the ownership of the area of land near Buckstone Grove is still uncertain, although it is possible that Yorkshire Water may actually own the land. He is going to arrange a meeting to discuss Johnson's Shaft and Verity's Shaft.
- **2016/246 Letter to Leeds City Council about proposed 20mph speed limit** – Cllr Pearlman agreed to draft the letter to Leeds City Council.

- **2016/216 King Lane footway** – the Clerk has invited Russell Martin from Leeds City Council to the February meeting – Cllr Lyn Buckley advised the meeting that Mr Martin has accepted the invitation.
- **2016/200 Motorised access along the bridleway at Eccup Reservoir**
Cllr Hainsworth advised the meeting that a neighbour is currently checking the ownership of this land and he will advise a future meeting of the findings.
- **2016/216 Dog Waste bag dispenser** – the Clerk had contacted Leeds City Council and explained that the Parish Council had agreed to fund a dog waste dispenser, but no progress seems to have been made. The Clerk was asked to contact Leeds City Council again.
- **2016/216 No parking on grass verges sign** – a list of locations had been obtained and circulated. Cllr Lyn Buckley advised the meeting that there had been complaints about the size of the signs (A3 size were seen as preferential – Adel have A3 signs) and the locations. Concerns were raised at the meeting that two signs appear to have been stolen. It was agreed to invite the two officers from Leeds City Council to the February meeting to discuss a way forward.
- **2016/216 Eccup Reservoir sign** – an email had been received from Vicky Nunns from Leeds City Council suggesting that the Parish Council seeks funds from a charity to fund a replacement sign. It was agreed to set up a working party comprising Cllr Acharya and Cllr Parker and to invite Ms Nunns to attend a site meeting. Cllr Lyn Buckley agreed to attend the site meeting.

2017/007 To receive the minutes from the Planning Committee and to receive an update about the most recent meeting

The minutes from the Planning Committee meetings held on 7th November and 5th December 2016 were received.

Cllr Pearlman gave a summary of the discussions which took place at the earlier Planning Committee meeting.

The meeting had discussed six planning applications, none of which was contentious.

The meeting had also discussed an application (16/07483/FU) outside the Parish Council boundary. The application proposes to demolish a property called Eden House and to build eight flats at the junction of Alwoodley Lane and Harrogate Road. The Parish Council agreed to make a response. Cllr Neil Buckley agreed to make a separate response in his capacity as a ward councillor.

The latest draft of the Neighbourhood Development Plan had been circulated with the agenda and the Parish Council agreed to the amendments. Cllr Pearlman asked whether any members of the Parish Council wished to receive a paper copy of the document, but it was agreed that the online version was preferable. Cllr Pearlman agreed to contact Sallie Davies to advise her about this.

2017/008 To receive verbal updates (if any) from the Parish Council's Working Parties:

- **Band concert** – the Clerk was asked to obtain the names of the two bands so that the information could be added to the newsletter

- **Newsletter** – Cllrs Smith and Williams will shortly be starting work on the next edition of the Parish Council newsletter and asked members of the Parish Council to forward any suitable photographs
- **Website** – the Clerk gave an update on progress.
- **Best kept front garden competition** – Cllr Parker had spoken with the Leeds City Council officer, Paul Ackroyd, who had been very helpful. Cllrs Parker and Smith agreed to meet and draft a proposal for the February meeting

2017/009 To receive an update from the Ward member

Cllr Neil Buckley gave an update about Leeds City Council's £1.73million "transport conversation". The City Council seems to be favouring a number of small schemes. Cllr Buckley asked whether the Parish Council would consider funding any bus shelters with electronic bus timetables in the future. It was agreed that this could be a potential future project and the Parish Council agreed to add this to the decision list for future consideration.

2017/010 Schedule of Payments

RESOLVED: To agree the Schedule of Payments

Proposed: Cllr Allen

Seconded: Cllr Lyn Buckley

2017/011 To note the RFO's report

The report was noted and the Clerk advised the Parish Council that the next meeting would consider the precept for 2017/18. It was agreed that the accompanying report would give a breakdown of the miscellaneous payments. The Clerk asked members of the Parish Council to advise her of any proposals for expenditure in 2017/18 which need to be included in the report.

2017/012 Neighbourhood Development Plan

The final version of the Neighbourhood Development Plan had been approved during the update from the Chairman of the Planning Committee.

RESOLVED: To approve the letter about the Neighbourhood Development Plan to Leeds City Council

Proposed: Cllr Lyn Buckley

Seconded: Cllr Williams

2017/013 Proposal to introduce wards into the Parish Council

After some discussion it was

RESOLVED: to not support Leeds City Council's proposal to introduce wards into the Parish Council

Proposed: Cllr Lyn Buckley

There were eight votes in favour of the proposal, one vote against and one abstention from the vote. The Clerk was asked to advise Leeds City Council's Elections Officer of the discussion and resolution.

2017/014 Fee from Leeds City Council for the land used for allotments

RESOLVED: to agree that the Parish Council would pay £450 to Leeds City Council for the allotment rent.

Proposed: Cllr Hainsworth

Seconded: Cllr Lyn Buckley

It was agreed that the Parish Council would discuss the re-charge to the Alwoodley Allotment Association at the February meeting.

2017/015 Flowerbed maintenance

RESOLVED: to approve £450 for the maintenance of the three flowerbeds (Jubilee, WW1 centenary and Queen's 90th birthday)

Proposed: Cllr Allen

Seconded: Cllr Smith

2017/016 To suggest speakers for the Annual Meeting of the Parish - 25th April 2017

It was noted that the date has been re-arranged and the meeting will now take place on 25th April.

Cllr Hainsworth agreed to invite Derek Hanton to talk about the allotments

The Clerk agreed to contact the newly-formed Women's Institute and ask if they wished to send a speaker

Yorkshire Water Estates Department was also suggested as an organisation which might wish to send a speaker.

It was also agreed to invite the Friends of Adel Woods to send a speaker.

The Clerk was asked to add this item to the February agenda for further suggestions.

2017/017 To agree funding for the Parish Council newsletter

Cllr Lyn Buckley explained that £1,500 had been set aside as a budget for the 2016 newsletter, but final costs had been lower. It was agreed to set aside £1,500 for the 2017 newsletter with the final figure to be agreed at a future meeting.

2017/018 National Salary Award

RESOLVED: to agree the 1% salary increase from 1st April.

Proposed: Cllr Lyn Buckley

Seconded: Cllr Williams

2017/019 Agenda items for the next Parish Council meeting

- Re-charge for the allotments fee
- Speakers for the Annual Meeting of the Parish
- 2017/18 Precept
- Best kept front garden competition
- Invitation to Russell Martin, Jessica Hodgson and Eliot Whiteley (Leeds City Council officers) to attend the meeting

2017/020 Chairman's remarks and items of correspondence

None.

2017/021 Date of the next Parish Council meeting

The next Parish Council meeting will take place on 6th February 2017 at 7.30pm at the ACA.