



Alwoodley Parish Council Full Council Meeting

Minutes of the Parish Council meeting held on Monday 3rd February 2020

Commenced: 7.30pm

Concluded: 8.50pm

Present: Cllr L. Buckley (Chairman)
Cllr N. Buckley
Cllr Greenberg
Cllr Williams
Cllr Towns
Cllr Smith
Cllr Black
Cllr Fryer
Cllr Illingworth
Cllr Hainsworth

Clerk: Rebecca Crabtree

1920/162 Introduction from the chairman

Cllr L. Buckley welcomed everyone to the meeting.

1920/163 Public participation

None

1920/164 To receive apologies and approve reasons for absence

Apologies were received and approved by Cllr White.

1920/165

a) To receive any declarations of interest not already declared under the councils code of conduct or members Register of Disclosable Pecuniary Interests

None

b) To receive, consider and decide upon any applications for dispensation

None

1920/166 To confirm minutes of meeting held on 6th January 2020 as a true and accurate record

Resolved to approve the minutes of the Parish Council meeting held on 6th January 2020.

1920/167 To receive information on the following ongoing issues, the Decision List and decide further action where necessary:

a) To receive an update on the King Lane footpath

A meeting was due to be held on 6th January with Christopher Procter from Leeds City Council Highways Department but is now going to be re-arranged as a councillor was unable to attend. An update will be given at the next meeting.

b) To receive an update on the defibrillator

The Clerk has paid for the defibrillator and it will be delivered to Cllr Illingworth who will install it.

c) To consider and agree the arrangements for the additional Band Concert for VE Day

The Clerk confirmed that she has been unable to find a suitable band for the event. Cllr N. Buckley requested that the clerk contacts a local Jazz band to see if they would be available on the day.

1920/168 To receive updates (if any) from the Parish Council's working parties

Little Free Library – Cllr Smith has received a response from the Police stating that they have investigated the vandalism but have been unable to identify a person from the CCTV. Local PCSOs have been requested to attend the site regularly and monitor this.

Newsletter- Cllr Smith asked for an update on the Telephone Kiosk and the Clerk agreed to contact the company to ask when work will commence. Cllr Williams suggested naming the kiosk 'Alwoodley Exchange' and all councillors agreed this was a good idea.

1920/169 To receive an update from the Ward member

Cllr N. Buckley made councillors aware that had he been in contact with a member of the CCTV Compliance Team at Leeds City Council regarding installing CCTV overlooking the Little Free Library. A site visit is going to be arranged and Cllr N. Buckley will confirm the date and time.

It was noted that Public Health England are offering free defibrillators. The Clerk was requested to look into this. The locations that one could be installed was discussed. Cllr Black agreed to contact Tesco's.

1920/170 To receive the minutes from the Planning Committee and to receive an update about the recent meeting

Cllr Towns gave an update on the recent Planning Committee meeting. The committee considered 5 applications and had no comment for each application. Three Planning Enforcement cases were noted and the committee agreed to recommend to the Full Council that the Terms of Reference (Item 1920/172e) is adopted.

1920/171 Financial matters

a) To note and approve the schedule of payments

Resolved that the schedule of payments are approved.

b) To receive the RFO's Report

The RFOs report was noted.

c) To agree the Precept Demand for 2020/2021

Resolved that the council agreed the precept would remain at £14 per band D household in 2020/2021.

1920/172 To adopt the following statutory policies and procedures

a) Grievance Policy

Resolved to make an amendment and adopt the policy.

b) Disciplinary Policy

Resolved to make an amendment and adopt the policy

c) Statement of Internal Control

Resolved to adopt the policy.

d) Security Incident Policy

Resolved to adopt the policy

e) Committee Terms of Reference

Resolved to make an amendment and adopt the policy.

1920/173 Matters requested by councillors

a) To receive a report and decide upon installing LED Speed signs (PF)

Cllr Fryer provided a report and this was discussed.

The Clerk made councillors aware that the Parish Council does not have a statutory power to purchase or contribute towards a Vehicle Activated Speed Sign. If the Council considers that the sign would be in the interest of and bring a direct benefit to some or all its inhabitants, the council may wish to consider using Section 137 of the Local Government Act 1972.

Resolved that the Clerk will contact LCC Highways to see what the process would be for installing the signs and will obtain the costs of 'smiley face' signs. Once the Council has this information, they will then consider this and depending on the costs, it was decided to consider a rolling programme for these if the initial outlay is too expensive.

b) To agree arrangements for the Annual Parish Meeting (LB)

It was confirmed that the Annual Parish Meeting is being held on 28th April 2020 at 7.30pm. The Clerk has not received a response from the speakers she invited in January and agreed to email again.

Copies of the minutes of this meeting will be available on the Parish Council website: www.alwoodleyparishcouncil.org.

Copies are also available upon request to the Parish Clerk,

the.clerk@alwoodleyparishcouncil.org 07532011269 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ

Resolved that the Clerk will invite Alwoodley in Bloom and Cllr Smith will invite Friends of Adel Woods.

c) To consider and agree arrangements for the Little Free Library (JW)

Discussed in item 1920/168 and 1920/169.

1920/174 To consider the following Correspondence received and decide action where necessary:

a) To consider a request to plant wildflowers on Nursery Grove.

The request was considered and Cllr L. Buckley agreed to contact LCC.

b) To note the Transport Supplementary Planning Document Consultation

The consultation was noted.

c) To note the consultation for strengthening police powers to tackle unauthorised encampments and agree a response

The consultation was noted and the council has no comment.

1920/175 To notify the clerk of matters for inclusion on the agenda of the next meeting

- **Vehicle Activate Speed Signs**
- **CCTV**
- **YLCA Branch meeting**

1920/176 Chairman's remarks and correspondence

Cllr L. Buckley reminded the councillors that the Clerk and Chairman are responsible for dealing with any press inquiries. The Communications Working Party oversee editorial content. If a councillor is to have any content outside of the Parish Council, it must be made clear that it is their own opinion and at no point include reference Alwoodley Parish Council.

1920/177 To confirm the date of the next meeting as Monday 2nd March 2020 in accordance with the agreed schedule

The next Parish Council meeting is to be held on 2nd March 2020.