



Alwoodley Parish Council Full Council Meeting

Minutes of the Parish Council meeting held on Monday 7th September 2020 via remote link using Zoom.

Commenced: 7.13pm

Concluded: 8.35pm

Present: Cllr L. Buckley (Chairman)
Cllr N. Buckley
Cllr Williams
Cllr White
Cllr Towns
Cllr Smith
Cllr Fryer
Cllr Illingworth
Cllr Hainsworth
Cllr Black

Clerk: Rebecca Crabtree

2021/036 Introduction from the chairman

Cllr L. Buckley welcomed everyone to the meeting and made everyone aware that the meeting was being recorded.

2021/037 Public participation (15 minutes)

None present.

2021/038 To receive apologies and approve reasons for absence

Apologies were received by Cllr Greenberg and the reasons were approved.

2021/039 Declaration of Interests

a) To receive any declarations of interest not already declared under the Councils code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications for dispensation

None received.

2021/039 To confirm the minutes of the full council meeting held on 6th July 2020 as a true and accurate record

Resolved to approve the minutes of the Parish Council meeting held on 6th July 2020.

2021/040 Financial matters

a) To approve the schedule of payments

Resolved to approve the schedule of payments.

Chq No.	Payee	Details	Amount
1254	Bradford Community Payroll	Payroll Fees	£56.40
1255	D. M. Hull	Lengthsman	£1,231.78
1256	North Print	Leaflets	£170.00
so	ACA	Room Hire	£60.00
so/1258	R. Crabtree	Salary	£568.80
dd	H3G	WIFI	£16.02

Copies of the minutes of this meeting will be available on the Parish Council website: www.alwoodleyparishcouncil.org.

Copies are also available upon request to the Parish Clerk,

the.clerk@alwoodleyparishcouncil.org 07835949617 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ

1257	R. Crabtree	Zoom - Membership	£14.39
1258	R. Crabtree	Salary- amount owed	£176.40
1259	D. M. Hull	Lengthsman	£800.43
1260	PS Website Design	Annual website fees	£698.31
1261	ACA	Grant	£500.00
1262	YLCA	Training- Cllr White and Cllr Towns	£45.00
1263	R. Crabtree	Zoom - Membership	£14.39
1264	R. Crabtree	Telephone purchase	£19.99
1265	WYCAS	Internal Audit	£60.00
			£4431.91

b) To approve the bank reconciliation and budget comparison

Resolved to approve the bank reconciliation and budget comparison

2021/041 To receive information on the following ongoing issues, the Decision List and decide further action where necessary:

a) To receive an update on the footpaths in Alwoodley

The Clerk confirmed that there was no update from LCC on the King Lane footpath. Cllr N. Buckley made Cllr's aware that he is attending a meeting with the Ward Cllrs and LCC and asked if all Cllr's would be happy for him to ask C. Procter if the footpath works could be brought forward if the Parish Council would be willing to contribute to the works. All agreed for him to ask this and this will be added to the next agenda for further consideration.

The Parish Council had requested residents to help identify any lost rights of way in Alwoodley in the newsletter and three residents have been touch.

Resolved that the Footpath Working Party will arrange a meeting to work on this.

b) To consider installing LED speed signs

The Clerk had received some information from LCC for purchasing and installing an LED speed sign. This was discussed. The areas of concern were Nursery Lane, Alwoodley Lane and King Lane.

Resolved that the Clerk will arrange a site visit with LCC and Cllr Illingworth, Cllr Black, Cllr Fryer and Cllr Towns.

c) To receive an update on the 'Alwoodley Adder' installation

It was confirmed that the lengthsman had begun the work and the trench has been dug and stones laid out. Cllr L. Buckley confirmed that the lengthsman had been in touch with a manufacturer who had told him that resin was not a viable option for this project and therefore, the stones will now be varnished.

Resolved that the Communication Working Party will design and prepare a plaque to explain why the 'Alwoodley Adder' is there.

d) To receive an update on the Telephone Kiosk

The Clerk confirmed she has still not had any response from the contractor.

Resolved that the Clerk will obtain quotes from another contractor and add it to the next agenda.

2021/042 To receive updates from the Parish Council's working parties

No update.

2021/043 To receive an update from the Ward member

Cllr N. Buckley confirmed that works had now commenced on the piece of land in between Sunningdale Avenue and the Birkdales. The area that originally had a tree has now been tarmacked and LCC will be planting approximately 4 trees on the grassed area and possibly installing two benches.

2021/044 To receive the minutes from the Planning Committee and to receive an update about the recent meeting

Cllr White gave an update. Two members of public attended the meeting with concerns about application 20/04459/FUL. The committee had five applications to consider and had no objection to all but one of the applications which was 20/04459/FUL. The committee proposed to object to this and refer it the Plans Panel.

2021/045 Matters requested by councillors

a) To consider the quotes for the Community Orchard and agree any necessary action (NB)

Cllr N. Buckley confirmed that he will be considering this at the Ward Cllrs meeting and will confirm the final costs, the amount of funds that the Housing Association will be providing which will then assert what contribution will be required from the Parish Council. The trees will be planted on the Village Green surrounding the wild flowers opposite Tesco's.

b) To consider resuming physical council meetings and agree any necessary action (LB)

Resolved that the next meeting will be a hybrid meeting with the required Health and Safety measures in place subject to the government guidance at the time. The Clerk will prepare a Risk Assessment, contact the insurance provider and the ACA and ensure that anyone attending via Zoom link will be able to hear and interact during the meeting.

c) To consider speeding vehicles on King Lane and agree any necessary action (PF)

See item 2021/041b

d) To consider issues on the Village Green and agree any necessary action (PF)

It was noted that the issues have now decreased due to the change in weather and the police are fully aware. All Cllr's were told to contact the Clerk if they received any further correspondence regarding this.

2021/048 To review and adopt/approve the following policies:

a) Recording of meetings Policy

Resolved to adopt the policy.

b) Code of Conduct

Resolved to approve the policy.

c) Standing orders

Resolved to approve the policy subject to amendments.

2021/049 To consider the following correspondence received and decide action where necessary:

a) To consider correspondence received regarding tree planting on Blackmoor Court

Resolved that the Parish Council does not have the power or duty to provide grants to businesses or individuals. The Clerk will respond and send the Woodlands Trusts details.

2021/050 To notify the clerk of matters for inclusion on the agenda of the next meeting

- Community Orchard
- LED Speed Signs
- Footpaths
- Alwoodley Adder
- Telephone Kiosk
- Grants Policy

2021/051 Chairman's remarks and correspondence

Communication between the councillors was discussed. All Cllr's will send their telephone numbers to the Clerk so that a group chat can be set up and Cllr's can contact each other via email and telephone.

2021/052 To confirm the date of the next meeting as Monday 5th October 2020 in accordance with the agreed schedule

The next meeting will be held on 5th October 2020. The meeting will be held at 7.30pm if taking place at the ACA.