



Alwoodley Parish Council Full Council Meeting

Minutes of the Parish Council meeting held on Monday 5th October 2020 via remote link using Zoom.

Commenced: 7.03pm

Concluded: 8.25pm

Present: Cllr L. Buckley (Chairman)
Cllr N. Buckley
Cllr Williams
Cllr White
Cllr Towns
Cllr Smith
Cllr Fryer
Cllr Illingworth
Cllr Hainsworth
Cllr Black

Clerk: Rebecca Crabtree

2021/053 Introduction from the chairman

Cllr L. Buckley welcomed everyone to the meeting and made everyone aware that the meeting was being recorded.

2021/054 Public participation

No public present.

2021/055 To receive apologies and approve reasons for absence

Apologies were received by Cllr Greenberg and the reasons were approved.

2021/056 Declaration of Interests

a) To receive any declarations of interest not already declared under the Councils code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications for dispensation

None received.

2021/057 To confirm the minutes of the full council meeting held on 7th September 2020 as a true and accurate record

Cllr Williams voted against this as she felt that item 2021/041b was not an accurate record.

Resolved to approve the minutes of the Parish Council meeting held on 7th September 2020.

2021/058 Financial matters

a) To approve the schedule of payments

Resolved to approve the schedule of payments.

Chq No.	Payee	Details	Amount
1267	R. Crabtree	Salary (Amount owed)	£117.60
1268	Zurich	Insurance	£810.37
1269	D. M. Hull	Lengthsman	£859.99
1270	Bradford Community Payroll	Payroll fees	£36.00

Copies of the minutes of this meeting will be available on the Parish Council website: www.alwoodleyparishcouncil.org.

Copies are also available upon request to the Parish Clerk,

the.clerk@alwoodleyparishcouncil.org 07835949617 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ

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b) To approve the bank reconciliation and budget comparison

Resolved to approve the bank reconciliation and budget comparison

2021/059 To receive information on the following ongoing issues, the Decision List and decide further action where necessary:

a) To receive an update on the footpaths in Alwoodley and consider a contribution to the King Lane footpath

The Footpaths Working Party recently held a meeting to investigate the lost rights of way in Alwoodley. A report was given to the council prior to the meeting. It was noted that LCC may not have funding to improve the footpaths and the councillors had concerns about this as there is a national deadline to claim the rights of way.

Resolved that the Clerk will write a letter to LCC to raise the Parish Councils concerns.

b) To consider installing LED speed signs

The Clerk made councillors aware that she has now had a response from LCC and it was confirmed that they will attend a site visit to investigate what area would be best to install a speed sign. The Clerk will arrange a suitable date for all involved.

Cllr n. Buckley has had a meeting with an LCC Highways Officer about the footpath on King Lane. The officer confirmed that the area needs repairing and is going to send a quote for the works to be completed. This is to be added to the next agenda.

c) To receive an update on the 'Alwoodley Adder' installation

The lengthsman has now completed the Alwoodley Adder on the Village Green and the Communications Working Party are going to have a meeting after the Full Council Meeting to agree the signage.

d) To receive an update on the Telephone Kiosk

The Clerk has contacted a contractor to refurbish the telephone kiosk and he has done a site a visit. The Clerk is now waiting for a quote and will add this to the next agenda for councillors to consider.

e) To consider a contribution to the Community Orchard

Cllr N. Buckley has a received an approximate cost of planting the trees but it has not been confirmed how much the Leeds Jewish Housing Association are contributing. Cllr N. Buckley will request this information and then the Parish Council will know how much is left to be contributed. This will be added to the next agenda.

f) To receive an update on the Village Green waste bins

The Clerk confirmed that LCC are unable to purchase additional waste bins for the Village Green and the Parish Council would need to fund this.

Resolved that the Clerk will request a quote for two bins to be delivered and installed near the new play equipment and near the beck. The Clerk will also request confirmation that LCC will empty the bins.

2021/060 To receive updates from the Parish Council's working parties

Cllr L. Buckley confirmed that the wildflowers on King Lane have been cut apart from the wildflowers opposite Tesco. The Clerk has contacted LCC regarding this.

2021/061 To receive an update from the Ward member

Cllr N. Buckley has had a meeting with a Parks and Countryside Officer. He made Cllrs aware that some trees are going to be planted in 5 sites across Alwoodley including the end of Crag Lane.

Cllr N. Buckley made Cllrs aware that he has received some correspondence from residents on the Buckstones regarding Verity's Copse. The neighbouring property has taken 15ft from the copse to extend his land. At present, it is not known who owns the land. LCC are aware of this and the Planning Department has confirmed that planning permission may be required and have requested the resident to stop work on the land until an investigation has taken place.

The Cllrs discussed this and it was noted that the piece of land has been discussed at a previous meeting of the Parish Council. Cllr Hainsworth confirmed that the decision at the meeting was that the Parish Council would take responsibility of the land.

Resolved that in the first instance, to see what was agreed in previous discussions about this piece of land before the Council decided how to continue.

2021/062 To receive the minutes from the Planning Committee and to receive an update about the recent meeting

Cllr White gave an update. The committee considered six planning applications including a second application from Moortown Golf Club and a property on the Birkdale estate. The committee commented on the Moortown Golf Club application requesting that conditions are met if the application is approved and objected to the application on the Birkdale estate on the grounds that the design would be overbearing for the street scene and would set a precedent for future applications.

2021/063 Matters requested by councillors

a) To consider and agree the arrangements for the dog waste bags (NB)

The Clerk made Cllrs aware that LCC has told her that they will not refill the dispensers. Cllr Illingworth and Cllr Fryer offered to do this.

Resolved that the Clerk will contact LCC and explain what was agreed initially. If the Parish Council are required to refill the dispensers, the keys will need to be obtained.

2021/064 To review and adopt/approve the following policies:

a) Grant Awarding Policy

Resolved to adopt the policy.

b) Communication Protocol

Resolved to adopt the policy. (Cllr Fryer did not agree to the approval of the policy).

c) Complaints Procedure

Resolved to adopt the policy.

2021/065 To notify the clerk of matters for inclusion on the agenda of the next meeting

- Verity's Copse
- Community Orchard
- Telephone Kiosk
- Footpaths
- Waste bins on Village Green
- LED Speed Signs
- Playground Upgrade

Cllr Fryer proposed discussion about the Covid pandemic and what the Parish Council could do in regard to this. It was agreed not to include this item on the agenda as it was felt this was not within the remit of the PC. All decisions are made by LCC

2021/066 Chairman's remarks and correspondence

Cllr L. Buckley had received a request from St Gemma's Hospice to put a notice in the Parish Council notice board. All agreed that the Parish Council cannot do this as it is not in their policy. The Clerk will contact the charity and suggest that the charity might like to contact the ACA to ask if they would be happy for a notice to be displayed on their notice board.

It was noted that there has been a lot of broken glass on the Village Green recently.

2021/067 To confirm the date of the next meeting as Monday 2nd November 2020 in accordance with the agreed schedule

Resolved that the next meeting will be held on 2nd November 2020.