



Minutes of the Parish Council meeting held on Monday 1st November 2021

Commenced: 7.30pm

Concluded: 9.10pm

Present: Cllr L. Buckley (Chairman)
Cllr N. Buckley
Cllr Williams
Cllr Towns
Cllr Hainsworth
Cllr Greenberg
Cllr White
Cllr Smith
Cllr Illingworth
Cllr Black

Clerk: Rebecca Crabtree

2122/080 Introduction from the Chairman

Cllr L. Buckley welcomed all to the meeting.

2122/081 Public Participation

One member of public was present and enquired about future events on the Village Green.

2122/082 To receive any apologies and approve reasons for absence

Apologies were received from Cllr Fryer and reasons were approved.

2122/083 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications for dispensation

None received.

2122/084 To confirm the minutes of the Meeting of the council meeting held on 4th October 2021 as a true and accurate record.

Resolved to approve the minutes of the Parish Council meeting held on 4th October 2021 with amendments.

2122/085 Financial matters

a) To approve the schedule of payments

Resolved to approve the schedule of payments. See Appendix 1.

b) To review and discuss budget proposals for 2021/2022

Cllr Hainsworth proposed building a public toilet near the carpark on the Village Green. This was discussed.

Resolved to establish a working party including Cllr Hainsworth and Cllr White to investigate this further. An amount will be allocated for this on the budget to be agreed at the January meeting.

Cllr N. Buckley made Cllrs aware he has been investigating funding options for the King Lane footpath.

Resolved to allocate an amount to earmarked reserves for this project.



Cllr Smith proposed a Rhododendron Walk and adjoining garden on a piece of land behind Primley Park Road to commemorate the Queens Platinum Jubilee.

Resolved to approve the project and a working party was established including Cllr Williams and Cllr Smith. An amount will be allocated on the budget to be agreed at the January meeting.

c) To agree to appoint the internal auditor at a cost of £150 plus VAT

Resolved to appoint the internal auditor at a cost of £150 plus VAT.

2122/086 To receive information on the following ongoing issues, the Decision List and decide further action where necessary:

a) To receive an update about the LED speed sign project and consider other highway issues

The Clerk confirmed that she has not received a response from LCC.

Resolved to contact LCC again and include Cllr N. Buckley.

b) To receive an update about the playground

Cllr Williams and Cllr Smith confirmed that they have attended meetings with representatives and are now in the position to place orders for the play equipment and markings.

Resolved that the details will be sent to the Clerk to place the order.

c) To receive a communications and IT update

Resolved to remain with the current website provider and purchase the additional plan to improve the website at a cost of £65 per year.

d) To consider holding an event for the Queens Platinum Jubilee

Cllr L. Buckley provided a report and costings for the event to be organised by an event management company. This was discussed.

Resolved to establish a working party including Cllr White, Cllr Towns and Cllr Black to investigate further. All agreed to hold the event on 2nd June 2022 if it goes ahead and an amount will be allocated on the budget for the event.

e) To receive an update about the wildflowers at the end of the Lane/Avenue

Resolved to defer to the next meeting.

2122/087 To receive updates from the Parish Council's working parties

Cllr L. Buckley made Cllrs aware that she has done a site visit with LCC regarding planting bulbs on the A61 and they are due to be planted shortly.

Cllr Towns and Cllr Illingworth confirmed that they have identified a number of public rights of way and will be ready to submit shortly.

2122/088 To receive an update from the Ward member

Cllr N. Buckley made Cllrs aware that the grass and flowers around the boundary stone at the end of Alwoodley Lane has been damaged by contractors and he is arranging for it to be dealt with.

2122/089 To receive an update about the recent Planning Committee meeting

Cllr White gave an update about the planning meeting. The committee commented on one application which was 135 Alwoodley Lane and they objected to the balcony.

2122/090 To consider matters requested by councillors/Clerk and agree any necessary action

a) To consider the PC taking responsibility for certain areas within the Parish (NB)

Cllr N. Buckley proposed the PC taking responsibility of certain grassed areas within the Parish. This was discussed.

Resolved to establish a working party to investigate this further including Cllr Towns, Cllr White and Cllr Fryer was nominated in his absence.

b) To consider replacing trees on the King Lane sward (LB)

Resolved to approve the cost of £900 to replace the trees.

c) To consider and agree the cost of renewing the no entry/entrance road signs on King Lane

Resolved to approve the cost of £375 to renew the road signs.



2122/091 Organisational matters

a) To agree the meeting dates for 2022

Resolved to agree the meeting dates with an amendment to the May meeting date.

b) To agree to commission Streetscape to carry out the annual inspection of the fitness equipment

Resolved to agree to commission Streetscape to carry out the annual inspection.

c) To agree to fund two band concerts in 2022 at a cost of £400 and agree the dates of the concerts (BC)

Resolved to agree to fund the band costs in 2022 at a cost of £400. All agreed to hold the concerts on 26th June 2022 and 21st August 2022.

2122/092 To review/adopt/approve the following policies:

a) Planning Committee Terms of Reference

Resolved to approve the Terms of Reference with an amendment.

2122/093 To notify the clerk of matters for inclusion on the agenda of the next meeting

- Dog waste bags
- Child friendly waste bin
- Defibrillator
- Annual Parish Meeting arrangements

2122/094 Chairman's remarks and correspondence

Cllr Greenberg gave an update about the YLCA Branch meeting.

Cllr L. Buckley made Cllrs aware that the Tommy Light has been removed and she has contacted LCC.

2122/095 To confirm the date of the next meeting as 10th January 2022 at 7.30pm.

Resolved that the next meeting is to be held on 10th January 2022 at 7.30pm.

Appendix 1

Schedule of payments to be approved at the Parish Council meeting held on 1st November 2021

Payee	Details	Amount
D. M. Hull	Lengthsman	£663.21
R. Crabtree	Salary owed	£385.61
YLCA	Training – Cllr Black (Planning webinar)	£22.50
R. Crabtree	Stamps	£15.00